

## PROCEEDINGS

A meeting of the Lancaster City Council was held in the Town Hall, Morecambe, at 6.30 p.m. on Monday, 14 May 2018, when the following Members were present:-

Andrew Kay (Mayor)	Claire Cozler (Deputy Mayor)
Roger Mace	Stuart Bateson
Carla Brayshaw	Jon Barry
June Ashworth	Alan Biddulph
Eileen Blamire	Dave Brookes
Tracy Brown	Abbott Bryning
Nathan Burns	Darren Clifford
Ian Clift	Brett Cooper
Sheila Denwood	Rob Devey
Charlie Edwards	Kevin Frea
Nigel Goodrich	Mel Guilding
Janet Hall	Tim Hamilton-Cox
Janice Hanson	Colin Hartley
Helen Helme	Brendan Hughes
Caroline Jackson	Joan Jackson
Ronnie Kershaw	Geoff Knight
James Leyshon	Terrie Metcalfe
Abi Mills	Rebecca Novell
Jane Parkinson	Jean Parr
Margaret Pattison	Robert Redfern
John Reynolds	Sylvia Rogerson
Elizabeth Scott	Susan Sykes
Malcolm Thomas	Oscar Thynne
David Whitaker	Anne Whitehead
John Wild	Nicholas Wilkinson
Peter Williamson	Phillippa Williamson
Peter Yates	

**6 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Susie Charles, Andrew Gardiner, Ron Sands and Andrew Warriner.

**7 MINUTES**

With regard to the minutes of the meeting held on 11 April 2018, Councillor Hamilton-Cox asked if there were any sanctions if a Member failed to carry out an action they had agreed to. The Monitoring Officer explained that Democratic Services could chase up any actions and would normally remind if written answers to questions were promised at a Council meeting.

The minutes of the meeting of 11 April 2018 were signed by the Mayor as a correct record.

**8 DECLARATIONS OF INTEREST**

There were no declarations of interest made at this stage.

**9 ANNOUNCEMENTS**

The Mayor thanked all Councillors who had attended his Mayor's Sunday service at the Priory on 13<sup>th</sup> May.

He reminded Councillors of the rules governing Members' conduct at meetings, which had been circulated before the meeting. He expected the year to be a busy one, with a great deal of business to attend to. Adhering to the rules would help the meetings run smoothly and efficiently.

The Mayor informed Members of a packed and varied schedule of events he was planning for 2018/19 to raise funds for his two charities, Lancaster and Morecambe City of Sanctuary and St John's Hospice.

**10 EXECUTIVE ARRANGEMENTS**

In accordance with Rule 1.2 of the Cabinet Procedure Rules, the Leader reported on the delegation of executive functions.

Cabinet portfolios, as appended to these minutes, were confirmed by the Leader. Other executive functions were set out in the report as follows:

- 1) In accordance with the Council's current Constitution (Article 7.09), Cabinet members will have delegated authority to take non-key decisions within their portfolio areas. Key decisions will be taken by Cabinet collectively.
- 2) No Cabinet committees or area committees have been appointed.
- 3) The revenues and benefits functions of the Council will continue to be carried out

by a Joint Committee with Preston City Council. The two Cabinet members on that Joint Committee will be the Leader and Councillor Whitehead.

- 4) Delegations of executive functions to officers will be as set out in the appendix to the report and Part 3 Section 14 of the Council's Constitution

***Resolved:***

That the report be noted.

## **11 NON-EXECUTIVE DELEGATIONS**

The Monitoring Officer had submitted a report on the Scheme of Delegation to Officers in relation to non-executive functions.

Councillor Clifford proposed, seconded by Councillor Blamire:

"That the recommendation as set out in the report, be approved."

There was no debate and the proposition was carried unanimously when put to the vote.

***Resolved unanimously:***

- (1) That the current Scheme of Delegation to Officers, in regard to non-executive functions, be approved.

## **12 ALLOCATION OF SEATS TO POLITICAL GROUPS**

The Chief Executive presented a report which set out the calculation in accordance with the provisions of Section 15 of the Local Government and Housing Act 1989 and Part 4 of the Local Government (Committees and Political Groups) Regulations 1990, which had been carried out following the protocol previously agreed by Council.

In response to a question regarding the status of non-aligned independent Members, the Monitoring Officer explained that each Elected Member was included in the proportional representation (PR) calculation, whether they were a member of a political party or not.

The recommendations set out in the report, including the grouping of committees and the confirmation of the constitution of the Licensing Act Committee which was not required to be subject to political balance regulations, were moved by Councillor Clifford and seconded by Councillor Brayshaw.

A vote was taken and the Mayor declared the proposition clearly carried. He noted that the adjustments required to be made as a result of the calculation would be dealt with during the next item (minute 13 refers).

***Resolved:-***

- (1) That in accordance with Section 15 of the Local Government and Housing Act 1989 and Part 4 of the local Government (Committees and Political Groups) Regulations, 1990, the City Council approves the calculations and allocation of seats set out in

Appendices B and C of the report.

- (2) That the adjustments required to the groupings of committees, by which the Labour Group pass a seat on the Overview and Scrutiny grouping to the Independent Group and the Labour and Green groups pass a seat each to one of the non-aligned independent Members on the Regulatory and Standing Committees of Council grouping, be approved.

### **13 APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS (Page 11)**

Council was informed that a list of Members nominated by the groups for appointment to the Council's Overview and Scrutiny bodies had been circulated at the commencement of the meeting.

Regarding the adjustments required by the proportional representation calculation (minute 12 refers) the Labour Group Administrator, Councillor Clifford, confirmed that his group would pass a seat on the Overview and Scrutiny Committee to the Independent Group. Councillor Knight, Group Administrator for the Independent Group confirmed that Councillor Ashworth would take up that seat for his group.

The Mayor reminded Members that in accordance with the Council's Constitution Part 3, Sections 12 and 13, only non-Cabinet members were entitled to vote on this item.

Acceptance of the nominations put forward by the groups for appointment to the Overview and Scrutiny bodies, including the adjustments above, was moved by Councillor Brown and seconded by Councillor Knight.

On being put to the vote the Mayor declared the proposition clearly carried.

***Resolved:***

That the nominations put forward by the groups for appointment to the Overview and Scrutiny bodies, as appended to these minutes, be approved.

### **14 APPOINTMENT OF COMMITTEE MEMBERS (Pages 12 - 15)**

Council was informed that a list of Members nominated by the groups for appointment to the Council's Committees and the Appraisal Panel had been circulated at the commencement of the meeting. There were two seats missing from the Labour Group submission, which would be addressed after the necessary adjustments had been made.

The Mayor explained that, in accordance with the PR calculation approved earlier (minute 12 refers), the Green Group had passed a seat on the Licensing Act Committee to one of the independent, non-aligned Members. He asked the Labour Group Administrator to confirm which seat his group wished to pass to the other independent non-aligned Member. Councillor Clifford informed the Mayor that his group would offer up a place on the Audit Committee.

Councillor Scott and Councillor Thynne agreed between themselves that Councillor Scott would take up the place on the Licensing Act Committee and Councillor Thynne would take the place on the Audit Committee.

Councillor Clifford then informed Councils that Councillor Hartley and Councillor Clift would take up the two remaining places on the Licensing Act Committee, to complete the memberships on committees.

It was moved by Councillor Clifford and seconded by Councillor Brown that the nominations put forward by the groups for appointments to Committees and the Appraisal Panel be accepted *en bloc*.

On being put to the vote, the Mayor declared the proposition clearly carried.

**Resolved:**

That the nominations put forward by the groups for appointments to Committees of Council and the Appraisal Panel, as appended to these minutes, be approved.

## 15 APPOINTMENT OF CHAIRMEN

The Mayor requested nominations for a Chairman for the Overview and Scrutiny bodies and for each of the Council's Regulatory and Standing Committees.

The Mayor again reminded Members that, in accordance with the Council's Constitution, only non-Executive Members were entitled to vote on the Chairmen proposed for the Overview and Scrutiny Committee and Budget and Performance Panel.

In relation to the Overview and Scrutiny Committee, Councillor Ashworth was nominated by Councillor Knight and seconded by Councillor Brown. Councillor Goodrich was nominated by Councillor Peter Williamson and seconded by Councillor Guilding.

On being put to the vote 21 Members voted for Councillor Ashworth and 23 for Councillor Goodrich, whereupon the Mayor declared Councillor Goodrich Chairman of the Overview and Scrutiny Committee.

In relation to the Budget and Performance Panel, Councillor Brookes was nominated by Councillor Hamilton-Cox and seconded by Councillor Peter Williamson.

There being no further nominations, Councillor Brookes was declared Chairman of the Budget and Performance Panel.

For the Licensing Regulatory Committee, Councillor Joan Jackson was nominated by Councillor Phillippa Williamson and seconded by Councillor Goodrich. Councillor Hartley was nominated by Councillor Clifford and seconded by Councillor Brown.

On being put to the vote 16 Members voted for Councillor Joan Jackson and 36 Members voted for Councillor Hartley. Councillor Hartley was elected Chairman of the Licensing Regulatory Committee.

In relation to the Licensing Act Committee, Councillor Guilding was nominated by Councillor Phillippa Williamson and seconded by Councillor Edwards. Councillor Metcalfe was nominated by Councillor Clifford and seconded by Councillor Brown.

On being put to the vote 21 Members voted for Councillor Guilding and 30 for Councillor Metcalfe whereupon the Mayor declared Councillor Metcalfe Chairman of Licensing Act Committee.

For the Planning and Highways Regulatory Committee, Councillor Bateson was nominated by Councillor Phillippa Williamson and seconded by Councillor Edwards. Councillor Brayshaw was nominated by Councillor Clifford and seconded by Councillor Brown.

On being put to the vote there were 15 votes for Councillor Bateson and 34 votes for Councillor Brayshaw, who was then declared appointed to the Chairman of the Planning and Highways Regulatory Committee.

In relation to the Personnel Committee, Councillor Phillippa Williamson was nominated by Councillor Jane Parkinson and seconded by Councillor Guilding. Councillor Kershaw was nominated by Councillor Clifford and seconded by Councillor Brown.

Councillor Phillippa Williamson received 23 votes and Councillor Kershaw received 30 votes. The Mayor declared Councillor Kershaw Chairman of the Personnel Committee.

For the Audit Committee, Councillor Bryning was nominated by Councillor Clifford and seconded by Councillor Brown. Councillor Thomas was nominated by Councillor Phillippa Williamson, seconded by Councillor Guilding.

On being put to the vote 30 Members voted for Councillor Bryning and 22 voted for Councillor Thomas, whereupon the Mayor declared Councillor Bryning Chairman of the Audit Committee.

In relation to the Appeals Committee, Councillor Joan Jackson was nominated by Councillor Phillippa Williamson, seconded by Councillor Parkinson and Councillor Cozler was nominated by Councillor Clifford and seconded by Councillor Brown.

On being put to the vote 17 Members voted for Councillor Joan Jackson and 32 voted for Councillor Cozler whereupon the Mayor declared Councillor Cozler Chairman of the Appeals Committee.

In relation to Council Business Committee, Councillor Joan Jackson was nominated by Councillor Phillippa Williamson and seconded by Councillor Guilding. Councillor Reynolds was nominated by Councillor Clifford, seconded by Councillor Brown.

On being put to the vote, 16 Members voted for Councillor Joan Jackson and 36 voted for Councillor Reynolds. The Mayor declared Councillor Reynolds Chairman of the Council Business Committee.

For the Standards Committee, Councillor Mace was nominated by Councillor Phillippa Williamson and seconded by Councillor Guilding. Councillor Brown was nominated by Councillor Clifford, seconded by Councillor Burns.

On being put to the vote, 23 Members voted for Councillor Mace and 30 voted for Councillor Brown. The Mayor declared Councillor Brown Chairman of the Standards Committee.

***Resolved:-***

That the following be appointed Chairmen of the undermentioned Committees for 2018/19:

Overview and Scrutiny Committee  
Budget and Performance Panel  
Licensing Regulatory Committee  
Licensing Act Committee

Councillor Goodrich  
Councillor Brookes  
Councillor Hartley  
Councillor Metcalfe

Planning and Highways Regulatory Committee	Councillor Brayshaw
Personnel Committee	Councillor Kershaw
Appeals Committee	Councillor Cozler
Audit Committee	Councillor Bryning
Council Business Committee	Councillor Reynolds
Standards	Councillor Brown

**16 ESTABLISHMENT OF A WORKING GROUP TO REVIEW THE CONSTITUTION (Page 16)**

Council considered a report of the Monitoring Officer seeking approval to establish a working group to assist him with the review of the Council's Constitution, and to consider terms of reference for such a group.

The Monitoring Officer responded to questions about the report.

Councillor Blamire proposed that:

"Recommendations (1) and (2), as set out in the report, be approved."

Councillor Clifford seconded the proposal, which was clearly carried when put to the vote.

The Group administrators then nominated Councillors to serve on the Constitutional Working Group. The Members nominated were Councillors Burns, Blamire, Hartley and Whitehead for the Labour group; Councillors Edwards, and Mace for the Conservative Group and Councillor Caroline Jackson for the Green group.

A vote was taken and the above nominations were all appointed to the Working Group.

The Mayor called for nominations for Chairman of the Working Group. Councillor Caroline Jackson was nominated by Councillor Phillippa Williamson, seconded by Councillor Brookes. Councillor Clifford, seconded by Councillor Brown, nominated Councillor Whitehead.

There were 23 votes for Councillor Caroline Jackson and 27 votes for Councillor Whitehead, whereupon the Mayor declared Councillor Whitehead appointed Chairman of the Constitutional Working Group.

***Resolved:***

- (1) That a Constitutional Working Group be established, comprising seven elected members proportionate to the Council's political balance, being four Labour, two Conservative and one Green Group members.
- (2) That the terms of reference for the Working Group, as set out in Appendix A of the report, and appended to the minutes, be approved.
- (3) That Councillors Burns, Blamire, Edwards, Hartley, Mace, Whitehead and Caroline Jackson be appointed to the Working Group.
- (4) That Councillor Anne Whitehead be appointed Chairman of the Constitutional Working Group.

**17 APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS**

The Chief Executive submitted a report to allow Council to consider its appointments to outside bodies, partnerships and boards.

It was noted that no appointments were to be made to the Court of the University of Lancaster because the University was reviewing its arrangements in that regard. The Lancashire Visitor Economy Forum had been disestablished and removed from the list of outside body appointments.

The Monitoring Officer responded to a question on the report.

There were three vacancies to fill; one on the Domestic Abuse Reduction Group; one on Relate Lancashire, Lancaster District and one on Lancaster Ripley Church of England Education Trust.

Councillor Clifford proposed, seconded by Councillor Brayshaw:

“That the mid-year changes be noted and that the appointments to outside bodies as set out in Appendix 1 of the report, be confirmed, subject to any amendments still to come.”

At this point, Councillor Edwards noted that the CVS had established a new award, to be named the Roger Sherlock award, which would be awarded for the first time in June 2018. The name had been chosen in recognition of former Councillor Roger Sherlock's dedicated contribution to public service throughout his life. Council noted this fitting tribute.

A vote was taken on the proposition which was clearly carried.

The Mayor called for nominations to the three vacancies, taking the Domestic Abuse Reduction Group first:

Councillor Clifford seconded by Councillor Brown nominated Councillor Cozler to take the place on the Domestic Abuse Reduction Group.

There were no further nominations and Councillor Cozler was appointed.

The Mayor asked for nominations to Relate Lancashire, Lancaster District:

Councillor Caroline Jackson, seconded by Councillor Phillippa Williamson, nominated Councillor Cooper to take the place on the Relate Lancashire, Lancaster District

No further nominations were put forward. Councillor Cooper was appointed.

The Mayor called for nominations to Lancaster Ripley Church of England Education Trust.

Councillor Phillippa Williamson, seconded by Councillor Edwards, nominated Councillor Joan Jackson to take the vacant place on the Trust. Councillor Brown was nominated by Councillor Clifford, seconded by Councillor Metcalfe.

With 22 votes for Councillor Joan Jackson and 31 votes for Councillor Brown, Councillor Brown was appointed to Lancaster Ripley Church of England Education Trust.

The Mayor asked if there were any further changes to be made to representation on outside bodies. Councillor Clifford reported that Councillor Burns had requested to be removed from Heysham Nuclear Power Station Local Community Liaison Council.



Councillor Brown was nominated for the vacancy by Councillor Clifford, seconded by Councillor Cozler. There were no further nominations and Councillor Brown was appointed to Heysham Nuclear Power Station Local Community Liaison Council.

**Resolved:**

- (1) That Council notes the changes that have occurred mid-year and confirms its appointments to outside bodies as set out in the Appendix 1 of the report, subject to the amendments in (2) below.
- (2) That the following appointments be noted:-
  - a) Councillor Cozler to the Domestic Abuse Reduction Group
  - b) Councillor Cooper to Relate Lancashire, Lancaster District
  - c) Councillor Brown to Lancaster Ripley Church of England Trust
  - d) Councillor Brown to Heysham Nuclear Power Station Local Community Liaison Council.

***A complete list of appointments is appended to the minutes.***

## **18 APPOINTMENT TO THE LANCASHIRE POLICE AND CRIME PANEL**

Council considered a report of the Chief Executive advising Council to appoint one Labour Member to the Lancashire Police and Crime Panel.

The Democratic Services Manager explained that the political balance throughout the County had not yet been calculated by the host authority, Blackburn-with-Darwen and it may be that the Council would be invited to appoint a second member once that calculation was known. However, initially Blackburn-with-Darwen had requested that Lancaster City Council appoint one Labour Member to enable the Council to be represented at the next Panel meeting in early July.

Councillor Goodrich proposed, by way of amendment, that a Conservative Member be named for appointment, in case the Council was invited to appoint both a Labour and a Conservative Member to the Panel.

It was noted that there a proposition had not yet been made to be amended, therefore Councillor Clifford, seconded by Councillor Brayshaw, proposed that the recommendations, as set out in the report, be approved. They both accepted Councillor Goodrich's suggestion to name a Conservative Councillor, as a friendly amendment to the proposition.

Councillor Hughes was nominated for the vacancy by the Labour Group and Councillor Sykes was named as the Conservative appointment, should there in an invitation to appoint an additional Member to represent Lancaster City Council from the Conservative Group.

**Resolved:**

- (1) That Council notes that the political balance in Lancashire, following local elections in May 2018, is still to be determined.
- (2) That Councillor Hughes be put forward as the City Council's Labour Member for appointment to the Lancashire Police and Crime Panel for the municipal year

2018/19 to enable the Council to be represented at the next meeting of the Panel on 2 July 2018.

- (3) That, should the City Council also be asked to appoint a Conservative Member, Councillor Sykes be appointed as the Conservative Group Member on the Panel.

---

Mayor

(The meeting finished at 8.05 p.m.)

**Any queries regarding these minutes,  
please contact Debbie Chambers, Democratic Services - telephone (01524) 582057 or email  
dchambers@lancaster.gov.uk**

**Overview and Scrutiny**

**NB** Using the PR calculation for two single 9 Member Committees, the Labour Group would have had 10 seats overall and the Independent group would not have a seat. The grouping gave the Labour Group 9 seats overall and the Independent Group 1 seat, so the Labour Group passed a seat on the Overview and Scrutiny Committee to Cllr Ashworth, of the Independent Group, as a result of the grouping.

**Overview and Scrutiny Committee (9)**

<b>Labour (4)</b>	<b>Conservative (3)</b>	<b>Green (1)</b>	<b>Independent (1)</b>
Alan Biddulph	<b>Nigel Goodrich</b>	Caroline Jackson	June Ashworth
Tracy Brown	Roger Mace		
Rob Devey	Brett Cooper		
David Whitaker			
<b>Substitutes:</b>			
Janet Hall	Charlie Edwards	Tim Hamilton-Cox	
John Reynolds	Phillippa Williamson	Abi Mills	

**Budget and Performance Panel (9)**

<b>Labour (5)</b>	<b>Conservative (3)</b>	<b>Green (1)</b>	<b>Independent (0)</b>
John Reynolds	Susan Sykes	<b>Dave Brookes</b>	
Kevin Frea	Peter Williamson		
Ian Clift	Peter Yates		
David Whitaker			
Tracey Brown			
<b>Substitutes:</b>			
VACANT	Andrew Gardiner	Tim Hamilton-Cox	
VACANT	Phillippa Williamson	Nick Wilkinson	

## COMMITTEE MEMBERSHIPS AGREED AT COUNCIL 14 MAY 2018

**Grouped Regulatory and Standing Committees of Council** **NB:** PR for this group of committees, if calculated on the basis of single committees, would have given the Labour Group 27 Members, the Conservative Group 17 Members. The Green Group 7 Members, the Independent Group 2 Members and the non-aligned independent Members (Councillors Scott and Thynne) would not receive a seat on any committee. However, when grouped, both the Labour Group and the Green Group were required to pass a seat in this grouping to one of the non-aligned independent Members. The Green Group passed a seat on the Licensing Act Committee to Cllr Scott. The Labour group passed a seat on the Audit Committee to Cllr Thynne.

### Licensing Regulatory Committee (9)

Labour (5)	Conservative (3)	Green (1)	Independent (0)
<b>Colin Hartley</b>	Susie Charles	Tim Hamilton-Cox	
Janice Hanson	Mel Guilding		
Robert Redfern	Joan Jackson		
Terrie Metcalfe			
Ian Clift			
<b>Substitutes</b>			
Claire Cozler	Sylvia Rogerson	Rebecca Novell	
Jean Parr	John Wild	-	

### Licensing Act Committee (15) – *no substitutes permitted*

Labour (7)	Conservative (5)	Green (2)	Independent (1)	Non Aligned Inde (1)
<b>Terrie Metcalfe</b>	Stuart Bateson	Nick Wilkinson	June Ashworth	Elizabeth Scott
Claire Cozler	Charlie Edwards			
Sheila Denwood	Mel Guilding			
Kevin Frea	Susan Sykes			
Carla Brayshaw	Peter Yates			
Colin Hartley				
Ian Clift				

### Planning and Highways Regulatory Committee (15)

Labour (7)	Conservative (5)	Green (2)	Independent (1)
<b>Carla Brayshaw</b>	Stuart Bateson	Jon Barry	June Ashworth
Jean Parr	Helen Helme	Dave Brookes	
Ian Clift	Jane Parkinson		
Eileen Blamire	Sylvia Rogerson		
Abbott Bryning	Susan Sykes		
Alan Biddulph			
Robert Redfern			
<b>Substitutes:</b>			
Andy Kay	Mel Guilding	Tim Hamilton-Cox	Geoff Knight
Claire Cozler	Malcolm Thomas	-	

**Personnel Committee (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>	<b>Independent (0)</b>
<b>Ronnie Kershaw</b>	Susan Sykes	Caroline Jackson	
Claire Cozler	Phillippa Williamson		
Eileen Blamire			
Margaret Pattison			
<b>Substitutes:</b>			
-	Jane Parkinson	Rebecca Novell	
-	Sylvia Rogerson	-	

**Audit Committee (7)**

<b>Labour (3)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>	<b>Independent (0)</b>	<b>Non Aligned Inde (1)</b>
<b>Abbott Bryning</b>	Stuart Bateson	Nick Wilkinson		Oscar Thynne
Colin Hartley	Malcolm Thomas			
Nathan Burns				
<b>Substitutes:</b>				
Brandan Hughes	Roger Mace	Tim Hamilton-Cox		
Alan Biddulph	John Wild	-		

\*see note about PR

**Other Standing Committees****Appeals Committee (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>
<b>Claire Cozler</b>	Susie Charles	Jon Barry
Terrie Metcalfe	Joan Jackson	
Tracy Brown		
Janice Hanson		
<b>Substitutes:</b>		
Margaret Pattison	Andrew Gardiner	Tim Hamilton-Cox
Alan Biddulph	Malcolm Thomas	-

**Standards Committee (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>
<b>Tracey Brown</b>	Roger Mace	Jon Barry
Colin Hartley	Peter Yates	
Nathan Burns		
David Whitaker		
<b>Substitutes:</b>		
Margaret Pattison	Nigel Goodrich	Dave Brookes
Claire Cozler	Peter Williamson	-

**Council Business Committee (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>
<b>John Reynolds</b>	Joan Jackson	Abi Mills
Janet Hall	Phillippa Williamson	
Jean Parr		
Andrew Warriner		
<b>Substitutes:</b>		
James Leyshon	Andrew Gardiner	Nick Wilkinson
David Whitaker	Roger Mace	-

**PR Member Panel****Appraisal Panel (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>
Eileen Blamire	Joan Jackson	Rebecca Novell
John Reynolds	Peter Yates	
Abbott Bryning		
Claire Cozler		
<b>Substitutes:</b>		
Tracy Brown	Susie Charles	Nick Wilkinson
Kevin Frea	Peter Williamson	

**Working Group to Review the Constitution**

**Working Group to Review the Constitution (7)**

<b>Labour (4)</b>	<b>Conservative (2)</b>	<b>Green (1)</b>
Anne Whitehead	Roger Mace	Caroline Jackson
Eileen Blamire	Charlie Edwards	
Nathan Burns		
Colin Hartley		
<b>Substitutes:</b>		
-	Brett Cooper	-
-	Peter Williamson	-

## **TERMS OF REFERENCE FOR THE CONSTITUTION REVIEW WORKING GROUP<sup>1</sup>**

### **Composition:**

7 Members of the Council on a proportional basis, the Chair and Members of the Working Group appointed by the council until May 2019.

Changes may be made by Council during the year if required.

Substitute members may be agreed by the Working Group as required.

- To provide political and social policy to the constitutional review by the Monitoring Officer.
- To monitor the delivery of the administrative policy provided by the relevant chief officers and ensure it meets the social and political policy objectives.
- To agree the appointment of and receive evidence from constitutional experts.
- To approve the text of the amendments to the constitution to give effect to the administrative policy.
- To steer the constitutional review to completion.
- To assist the Monitoring Officer in recommending to full council a revised version of the constitution by March 2019.

---

<sup>1</sup> As agreed by Council on 14 May 2018



**APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS**  
**Confirmed at Council on 14 May 2018**

**APPOINTMENTS MADE BY VIRTUE OF ROLE/POSITION**

**APPOINTMENTS MADE BY CABINET**

BID Company Ltd  
 Community Safety Partnership (Cabinet Member and reserve)  
 Growth Lancashire Limited (Cabinet Member and reserve)  
 Health and Wellbeing Partnership (Cabinet Member and reserve)  
 Lancashire Leaders Meeting (Leader of the Council)  
 Lancashire Waste Partnership  
 Lancaster Community Fund Grants Panel (1 place; the other place is by nomination and voting at Council)  
 Lancaster Business Improvement District (BID) Management Group  
 LGA Coastal Issues Special Interest Group  
 Morecambe Bay Partnership  
 Museums Advisory Forum (+ member of O/S)  
 Yorkshire Dales National Park Board

**APPOINTMENTS MADE BY OVERVIEW & SCRUTINY** (one appointment unless otherwise stated)

Homelessness Forum  
 Lancaster, Morecambe and District Fairtrade Group (Change of name from Lancaster and Morecambe Fairtrade District Steering Group)  
 Museums Advisory Forum (+ Cabinet Member)

**APPOINTMENTS MADE BY OTHER COMMITTEES**

Organisation	Basis of Appointment
Crook O'Lune Advisory Committee	1 rep from Planning Committee (and ward Members, see below)
North West Local Authority Employers' Organisation	Chair of Personnel Committee (Vice Chair of Personnel Committee as substitute)

**APPOINTMENTS HELD BY WARD COUNCILLORS**

Organisation	Ward (All Ward Councillors unless otherwise stated)
Crook O'Lune Advisory Committee	Lower Lune Valley – one Member by nomination and Halton ward Member (plus a rep from the Planning Committee, see above)
Friendship Centre Management Committee	Castle; one rep by nomination
Marsh Community Centre Management Committee	Marsh; one representative by nomination
Heysham Mossgate (Community Facilities) Company Limited	Heysham South (one representative by nomination)

**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,  
PARTNERSHIPS AND BOARDS**

**APPOINTMENTS MADE BY NOMINATION TO COUNCIL – (one appointment unless otherwise stated)**

Arnside and Silverdale AONB Unit – Councillor Goodrich  
Board of the Lancaster District Chamber of Commerce – Councillor Hughes  
Board of Trustees of the Lancaster Charity (6) – Councillors Brookes, Clift, Cozler, Denwood, Kay and Redfern.  
Domestic Abuse Reduction Group – Councillor Cozler  
Dukes Playhouse Board of Directors (4) – Places left vacant in 2018/19  
Forest of Bowland AONB Advisory Committee – Councillor Parkinson  
Furness Line Community Railway Partnership – Councillor Yates  
Fylde, Lancashire and Wyre Children’s Partnership Board – Councillor Brown  
George Fox School Educational Charity – Councillor Leyshon  
Headlands to Headspace (H2H) Board – Councillor Yates  
Health Scrutiny Committee – Councillor Hartley  
Heysham Nuclear Power Station Local Community Liaison Council (9) – Councillors Biddulph, Brayshaw, Brown, Bryning, Cooper, Gardiner, Hartley, Pattison and Wild  
James Bond/Henry Welch Trust – Councillor Warriner  
Lancashire Tourism Forum – Councillor Sands  
Lancaster Canal Regeneration Partnership – Councillor Hanson  
Lancaster and Skipton Rail User Group – Councillor Yates  
Lancaster Community Fund Grants Panel (1 place; the other place is a Cabinet appointment) – Councillor Barry  
Lancaster District CVS - Councillor Parr  
Lancaster Ripley Church of England Education Trust (2) Councillor Bryning and Brown  
Lancaster University Council - Councillor Warriner  
Landscapes for Life – Councillor Goodrich  
Lune Park Children’s Centre – Councillor Brown  
North Lancashire Citizens Advice Bureaux Board (3 places, Morecambe, Lancaster and Rural) – Councillors Biddulph, Thynne and Whitaker  
North West Home Safety Council - Councillor Pattison  
Preston and Western Lancashire Racial Equality Council – Councillor Novell  
Rainbow Centre (formerly Age Concern, Morecambe and Heysham) (2) – Councillors Hall and Pattison  
Relate Lancashire – Lancaster District – Councillor Cooper  
Reserve Forces and Cadets Association for the N. West of England and the Isle of Man – Councillor Bryning  
The Community Rail Partnership (formerly Leeds-Morecambe and Settle-Carlisle Railway Development) – Councillor Bryning